



POLICY STANDARD 4

PLANNING

POLICY:

To develop a creative plan between the artist and art tutor to assist the artist to meet their maximum potential and achieve a realistic outcome.

PROCEDURE:

- 1 Following on from their induction into the studio the artist and art tutor formulate a creative plan on a one to one basis. This creative plan is reviewed and updated every three months.
- 2 The creative plan is to cover the following criteria:
 - ◆ Feedback and individual studio issues
 - ◆ Aspirations and concerns
 - ◆ Areas of development or further learning
 - ◆ Specific artistic projects
 - ◆ Transition
- 3 The artist and art tutor to sign off after plans are negotiated.
- 4 A copy of the creative plan is filed by the tutor on the client file. The artist retains a copy for review and referral.
- 5 At the end of three months the goal plan is reviewed and updated.

OUTCOME

All artists will complete a creative plan and be encouraged to work to their goals.

SUPPORTING DOCUMENTS:

- Creative Plan