



POLICY STANDARD 9

MANAGEMENT STRUCTURE

POLICY:

Pablos has committee guidelines outlining member's job descriptions: roles and responsibilities.

PROCEDURE:

- ◆ The Management Committee of Pablos operates under the rules and regulations as defined in Part 10 of the Constitution.
- ◆ The Management structure of Pablos will be comprised of: Chairperson, Treasurer, Pablos Art Reference Group (ARG) Representative, a staff member (usually the Director), Pablos Administrator and other general committee members.
- ◆ Pablos has in place a Mission Statement outlining the objectives of the organisation. This is reviewed from time to time to ensure that the objectives are in line with the operations and objectives of Pablos.
- ◆ Pablos has access to the services of a qualified mental health specialist who will be made available to staff when required.

OUTCOME

Pablos has in place a clearly defined management structure.

SUPPORTING DOCUMENTS:

- Mission Statement
- Constitution
- Incorporated Societies Act
- Management Committee Job Descriptions